Taipei City Hsiang-Jing Shelter COVID-19 Prevention Plan

Garden of Hope

Prevention Mechanism

- ► Infection Prevention Training
- ► Employee, Resident, Visitor Management

Response Mechanism

- Quarantined zone
- Suspect handling procedure
- ▶ Division of responsibility response plan

Infection Prevention Training

- Briefing on the latest information about the outbreak
- ► Teach respiratory hygiene/cough etiquette
- Ensure sufficient hand-washing products & masks for employees
- Implement proper hand-washing steps at the "five designated times" (such as after using the toilet)
- Wear masks at all times when working with residents
- Clean and disinfect the shelter with bleach-water solution 500ppm concentration every morning and evening.
- ► Keep the shelter clean and ventilated

Employee and Resident Management

Employees:

- Adhere to sanitary food prep
- 2. Employees with fever/respiratory tract infection must not come to work

Temperature recorded in the morning and afternoon

Record upper respiratory infection symptoms and any abnormalities

Residents:

- Wash/disinfect hands upon returning
- 2. Temperature recorded upon return
- 3. Shower before dining
- 4. Wear masks while serving food
- 5. Sit 1 m apart while dining

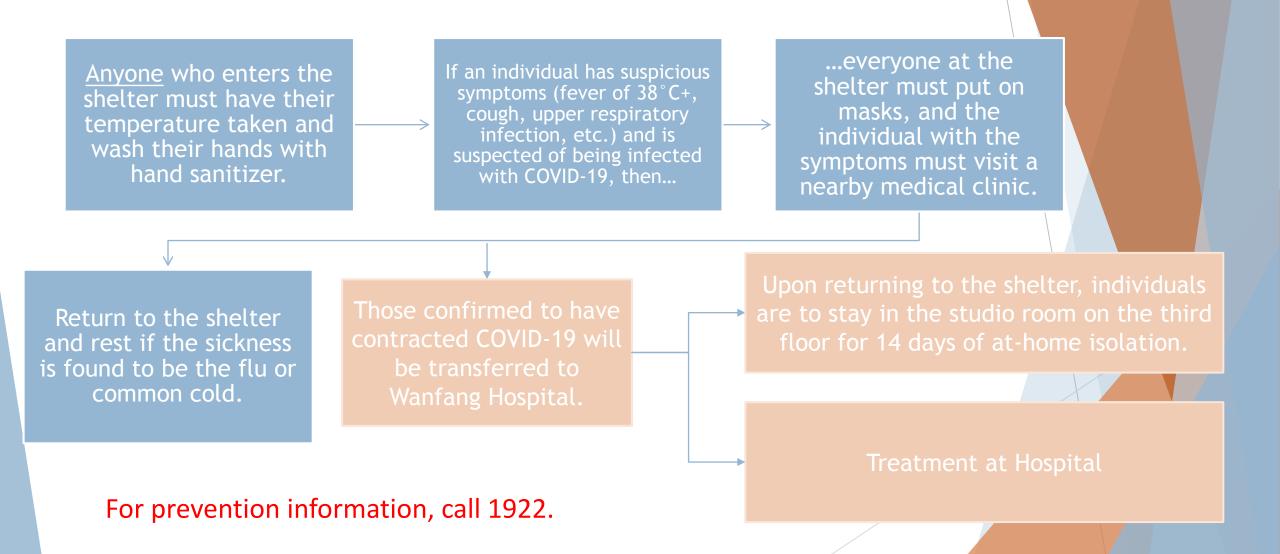
Visitor Management

- 1. Temperature taken upon entering
- 2. Wash hands upon entering
- 3. Answer questions on TOCC (travel, occupation, contact, cluster)
- 4. Suspects of infections will not be permitted to enter
- 5. Those who meet COVID-19 risk conditions will not be permitted to enter

Quarantine Zone

- ► A whole floor with independent space for suspected/confirmed residents
- Employees are to wear standard protective garments when serving meals or providing other services to these residents
- ► Follow the below procedure for medical care

Suspect Handling Procedure



Taipei City Hsiang-Jing Shelter COVID-19 Response Team Structure

Dept. of Social Welfare, Child and Youth Welfare Div.

GOH administration headquarters

GOH Taipei administration center

Evaluation staff

Leader (Lin Xiang-ru)

Deputy-leader (Wu Han-yun)

Head coordinator (Wang Shu-fen)

Health evaluation leader: Ke Zi-yu

*Health evaluations at the shelter

*Understanding of health evaluations

*Reporting

* Arrangement of rooms for isolation/quarantine

Resource management leader: Wang Zhi-le

*Resource and equipment team

*Human resources team

Logistics support leader: Gao Wei-ting

*COVID-19 prevention

*Control measures and care for residents/employees

*Preparation of prevention resources

Planning leader: Ye Pei-yu

*Medical treatment
preparation

*Administrative planning
related to hygiene
*Support for and
management of
prevention resources
*Education on hygiene

Shelter environment leader: Li Cheng-she *Information on the outbreak *Implementation of prevention measures *Mobilization and support